



Division 4 South Bay
District 11, Northern Region

Division 04 Regular Meeting Minutes – 27 March, 2019

Corrected

**American Red Cross Building
2731 North First Street San Jose Ca
@1930 – 2030**

- **Call to Order** – 1935
- **Pledge of Allegiance** -
- **Guest Introductions** – None
- **UNIT OFFICERS PRESENT** – See board and Staff Officer's report section
- **Determination of Quorum** – Yes,
- **Awards** – None
- **Approve Previous month's minutes** - Feb minutes will be re-distributed for review & approval
in our April mtg
- **DCCR report** - – [Alan Stanton](#)
- **District News** – Highlights – [Alan Stanton](#)
From DIRAUX
- CDR Keenan informed the District Board that funding had not trickled down for Auxiliary activities yet. She expected that to be resolved by 2/21/19.
- DIRAUX is currently processing Orders for DTRAIN.
- CDR Keenan received a letter from CAPT Everingham, Commanding Officer Air Station San Francisco, thanking the Auxiliary for support during the recent government shut down.
From DCO Mark Kirkwood
- All Flotillas should start planning for National Safe Boating Week.
- Three members of D11N have been identified to teach the new RM2.0 class. Further details will follow.
- All members planning to attend DTRAIN are reminded to book their hotel accommodation before March 1st for the discounted rate.

From DCAPT Jerry Edelen

- DCAPT Jerry Edelen, (Sea Scout liaison), requests all Flotilla Commanders to make initial contact with their respective Sea Scout organization leadership to establish initial good will. Nothing more needs to be done at this time.

General News

- The commissioning of the USGC Cutter Robert Ward will take place on Saturday 2nd March. Assistance from the Auxiliary has not been requested.
- The 2019 Coast Guard Sector San Francisco Change of Command Ceremony will take place on Thursday 28th of March 2019 at Sector San Francisco. Captain Anthony J. Ceraolo, United States Coast Guard will be relieved by Captain Marie B. Byrd, United States Coast Guard.
- D11N has produced some new challenge coins which will be available for sale at DTRAIN. The price is currently not known. Division Commanders and District Captains will receive 10 each for their own use.
- Auxiliary facilities are supporting the CG Cutters Munro and Stratton in Law Enforcement Boarding drills during February.
- All Active Duty and Auxiliary personnel are required to wear PFDs while on the docks at YB Island.

- **Division Board: Flotilla Commander Reports – “3 Ups & 3 Downs” Hi Lights:**

IPDCDR – Michael Brown, DCDR – Alan Stanton, VCDRCR – Paul Verveniotes, FL41 – Jill Weeks, FL43 – Bill Tsai, FL46 – Kristan Verveniotes, FL48 – Christopher Johnson, FL49 – Onno Vaneikemahomme

- **IPDCDR** – nothing to report
- **FL41** – Jill Weeks – Report on file (ROF) –

HIGHLIGHTS/”3 UPS”:

1. February Flotilla meeting, goals and planning
2. Partnership with the Western Sea Kayakers and request for speakers
3. D train participation and awards.

DETAILS:

1. Motion passed for flotilla to purchase flags. Meeting room at Sports Basement available for RBS and Paddle craft safety classes
2. Western Sea Kayakers has requested that we provide speakers at monthly meetings in June, July and or August. Speak on marine radios, paddle craft safety etc.
3. Flotilla Participation in D Train and awards.

PROJECTS:

1. Flags are on order. Meeting with Sports Basement April 13th (during our next flotilla meeting) to finalize dates for RBS and Paddle Craft safety classes.
2. Will provide speakers for Western Sea Kayakers meeting. Flotilla members are attending their meetings. Coast Guard Auxiliary and safe boating/paddling message is always welcome at their meetings. First Wednesday of the month at Sports Basement in Sunnyvale.
3. 2 flotilla members attended D train in Reno. 3 flotilla members were awarded ribbons. One member received several ribbons and awards. Awesome participation by flotilla members.

CHALLENGES/OBSTACLES ("3 Downs"):

1. Recruitment. This is a long process, presenting several challenges to overcome.
2. Participation of current members. ½ of the flotilla is active. Working to increase participation of current members.
3. Training: Several members are RYR with core training. Reached out to members to facilitate, no response. Challenge for flotilla to offer relevant training for current members. Want to bring in guest speakers, not enough participation to ask speakers to come.

AGENCY INTERACTION:

1. Sports Basement: Continue to work with Justin on several projects.
2. Western Sea Kayakers partnership. Working with Mark to provide speakers on topics he requested: radio/communications and paddle craft safety.
3. Working with Daniel from Santa Clara parks and rec at Calero for vessel safety checks and moonlight paddle events.

- **FL43 – Bill Tsai – ROF –**

HIGHLIGHTS/"3 UPS:

1. Flotilla held meeting on Mar 12th with 60% active members present
2. Agreed on supporting Dtrain, NSBW, and ABS class at Bass Pro on April 20 & 21st
3. Discussed 2019 needs and most current Risk Management training
4. Had Pizza snacks with drinks
5. One guest that might be a member

6. Dock Walker class with Vivian Matuk Meet at Los Altos Senior Center room 12 on Mar, 12th with pizza and drink. 6 out of 10 active members were present.

DETAILS:

1. Reviewed and accepted general flotilla goals, for 2019 to support Divisions activities
2. Discussed taking physical class for Risk management II
3. Brought in Pizza and drinks
1. Vivian Matuk conducted Dockwalker class from Cal Div of waterway and boating with ten participants

PROJECTS:

1. Flotilla will support Division in conducting ABS classes at Bass Pro for coming months
2. Have all active members complete the new Risk management course, both on-line and at a class
Working with Cal dept of waterways and boating

CHALLENGES/OBSTACLES ("3 Downs"):

1. We will be doing a SWOT analysis of our flotilla's condition, since we have only ten active members which indicate that we have a critical mass problem to perform all tasks
2. Flotilla six longtime members whom either performs most of the tasks and four new members who so far due to personal reasons is concentrated in boat crew
3. Longtime members are pulling back on participation and moving out of area

AGENCY INTERACTION:

1. Will participate with Cal State on Dock Walker training for all Division members

GOALS AND OBJECTIVES:

Flotilla will Support Annual Events Goals for 2019

Legend: Item – Completed, Item – Coming up this month

- ~~Train 2017 will be at High Sierra Resort, Reno 22 – 24 March 2019~~
- Crew academy week ends each month (on going)
- **SF Bay Opening Day Parade of boats April 28, Saint Francis Yacht Club**
- South Bay Opening Day Redwood City Harbor May
- ABS Class at Bass Pro
as part of NSBW May
- National Safe Boating Week May
 - West Marine PA booth May, Saturday
 - Alviso Lunch Ramp May, Sunday
- **ABS Class at Bass Pro – See Div goals**
- Spirit of 45" SJ Aug
- Palo Alto Airport Day Sept

- Redwood City harbor Festival Oct
- Fleet Week Oct
- FL43 Elections – Oct
- Alviso Day on the Bay Festival Oct
- COW Nov
- Veterans Day Parade Nov
- Veterans Day Menlo Park wreath laying Veterans Day Nov

PHOTO GALLERY:

None for now

- **FL46** – Kristan Verveniots –
Did not have a meeting due to not meeting Quorum
- **FL48** – Christopher Johnson – ROF
 - Three (3) Auxiliarists in the District now qualified to teach Risk Mgmt 2
 - DCAPT Jerry Edlen is now the official Sea Scout Liaison. So, if you contact any Sea Scouts in your area please refer them to him. Still no guide lines for us mixing with Sea Scouts as yet.
 - New CG Cutter, Robert Ward, inaugurated Saturday, February 23, 2019.
 - Change of Command, Captain Anthony J. Coraolo will be relieved by Captain Marie Byrd.
 - New requirement: Life Vests MUST be worn on docks of YBI. No Exceptions!
 - Safe Boating week May 18-24, 2019. Any ideas?
 - Month of May will be National Water Safety Month!
- **FL49** – Onno Vaneikemahommes – ROF –

HIGHLIGHTS/"3 UPS":

1. Conducted Flotilla meeting on April 6th good attendance
2. After Flotilla Meeting new member signed up
3. Minimal Ops activities have taken place:
4. One patrol conducted and one cancelled due to weather.
5. One Member retired

DETAILS:

1. Flotilla meeting conducted and presentation to enhance the meeting content was well received
2. Rita Gormley retired after 20 years. She was initially going to take over finance for J. Esteban but decided to retire.

3. The flotilla meeting with ASSF presentation was well received and a new member signed up.
4. Gill Smith passed his VE online test and is ready to conduct his VEs under supervision.
5. No member requested remote access even though it was made available.

PROJECTS:

1. Planning Objectives for 2019
2. Continue developing presentations to increase discussion participation and fuel excitement
3. March presentation: ASSF watch standing
4. Dock walkers presentation in May was initially believed to schedule for April. Need to re-plan
5. April Monthly meeting and shift PPE inspections to April.
6. ABS class scheduled for 20 April, 2019: Instructors: BK Barr, Paul Verveniots and Jim Higuchi
7. Need to start planning VE season.

CHALLENGES/OBSTACLES ("3 Downs")

Nothing reported

AGENCY INTERACTION:

Nothing to report.

GOALS AND OBJECTIVES:

Goals and objectives were discussed during the March monthly meeting 2019.
Still little input

PHOTO GALLERY:

- None added to this report.

○ Staff Officers Report

Support

- SO-CS Ryan Brown - Not present & No report
- SO-DV Position Vacant
- SO-FN Eleanor Antonakos – Not present -ROF
- SO-HR Michele Gibson – Report on file,
 - Two new application one each for FI46, 43 and 49. Several inquiries online. Contact but no reply. One application at FI43
 - Created spread sheet showing inquires for each flotilla

- SO-IS B.K. Barr – ROF
 - No Activity to report
- SO-MA Bill Tsai – ROF
 - Received PA material from Randy Ernst
 - Received Cal ABC ordered for ABS class at Bass Pro
 - Distributed to M Brown & Arthur Hardee
- SO-MT Judy Esteban –
 - No reports from Flotillas FSO-MTs. Asking FSO-MTs to submit MT activities monthly.
 - April 14 SF marina green collecting old flares
 - Discussed new Risk management training and renewal of mandatory training, since it has been five years for many members
- SO-PB Position Vacant
- SO-SR Bill Tsai – Minutes re-distributed Feb 2nd for review
- SO-FS Michele Gibson – ROF, No activities

Prevention

- SO-MS Position Vacant
- SO-NS Position Vacant
- SO-PA Gregory Mast – ROF –
 - Out-standing report showing pictures of transition
- SO-PE B.K. Barr – ROF
 - Worked with Bass Pro to host our Div sponsored ABS classes for 2019
- April 20 & 21
- SO-PV Position Vacant
- SO-VE Randy Tan –
 - Received VSC 2019 decals for distribution

Response

- SO-CM Shawn Cooley -RNOF-Not present
- SO-OP Mike Brown –
 - Crew training scheduled for June, need facilities
 - OPREX @ Antlers April 25 - 28
- **Old Business –**
 - Division 04 Dock Walker training session
 - SF Bay Opening Day 2019 PA event at St Francis Yacht Club, Saturday, April 28th, 2019.
 - Ten volunteers requested to assist. Contact Gail Giacomini ADSO-PA gkminder@comcast.net
 - NSBW 18-24 May. Please make plans and sent copy to Bill Tsai for summary
 - May will be national safe boating month
 - Div approved \$50 to contribute to item for lottery at Dtrain in Reno, NV

New Business

- MEES and MSAM Training at CG Station Rio Vista April 6th 2019
- PCA Sept 21 – 22 CG Island
- Div 4 Volunteers needed for a Marine Safety Flare Collection Event in San Francisco, 9am - 2pm Sunday April 14 at East Marina Green Triangle, 200 Marina Marina Blvd, San Francisco.
- OPEX, Buckley Cove Launch Ramp,
Stockton. 18 May 2019

- **Motions Voted on - None**
- **For the Good of the Auxiliary**
 - Short presentation on watch-standing at Air
Station San Francisco. Onno Hommes
- **Next meeting** – April 24, same place
- **Adjournment** - 2030